

Expression of Interest: Intern Assessment Advisory Group (IAAG)

Te Pou Whakamana Kaimatū o Aotearoa | Pharmacy Council of New Zealand is seeking expressions of interest from experienced professionals to join the **Intern Assessment Advisory Group (IAAG)**

Assessment Centre is a prescribed qualification for registration in the pharmacist scope of practice and is overseen by Council. This OSCE-style assessment, it plays a critical role in ensuring pharmacists entering the profession can demonstrate the knowledge, skills and professional judgement required for safe and competent practice.

The IAAG supports Council's oversight of the Assessment Centre by providing independent professional advice and recommendations on candidate outcomes where results fall within defined marginal ranges. Members apply their professional expertise and judgement to review candidate performance information and relevant assessment data, while also contributing to Council's ongoing assurance that Assessment Centre processes are fair, robust and defensible.

About the Intern Assessment Advisory Group

The IAAG is a standing advisory group that reviews Assessment Centre outcomes for candidates whose results fall within established marginal ranges. The group considers candidate performance information alongside relevant assessment and operational data and provides recommendations to Council based on established criteria

The Council is seeking to appoint **two to three new members** to the group for 2027. Successful applicants will:

- Observe the November 2026 IAAG meeting.
- Commence full participation as members from 2027.
- Be appointed for a three-year term.

The IAAG generally meets twice each year, in June and December, following each Assessment Centre delivery. Meetings may be held online or in person, depending on the nature and volume of matters requiring consideration. Members should also expect to undertake meeting preparation, including reviewing candidate and assessment material in advance.

Role and Responsibilities

As an IAAG member, you will:

- Review Assessment Centre reports and performance data for marginal candidates.
- Review relevant operational reports and Assessment Centre information.
- Consider whether any assessment processes may have advantaged or disadvantaged candidates.
- Apply established criteria when evaluating candidate performance.
- Participate in structured discussions and contribute professional perspectives.
- Contribute to consensus-based recommendations regarding candidate outcomes.
- Provide feedback on Assessment Centre processes and quality improvement opportunities where appropriate.

Skills and Experience Sought

We are interested in hearing from individuals who can contribute expertise in one or more of the following areas:

- Experience in contemporary pharmacy practice, including community, hospital, primary care, academic or other relevant practice settings.
- Knowledge of the skills, behaviours and professional capabilities expected of an entry-level pharmacist.
- Experience with Intern supervision, assessment, teaching, training or educational leadership.
- Experience with structured or high-stakes assessment processes, including OSCE-style assessments.
- Knowledge around assessment design, evaluation or quality assurance practices.
- Ability to interpret performance data, evaluate evidence and apply sound professional judgement.
- Strong understanding of practice standards, including pharmacy law, ethics, professional standards, Te Tiriti o Waitangi, Hauora Māori, health equity and cultural safety.
- Experience contributing to advisory, governance or decision-making groups.
- Understanding of professional regulation, competence requirements and registration pathways.

Applicants are not expected to demonstrate expertise across all areas. Council is seeking a balanced membership whose collective knowledge, experience and perspectives support the purpose and functions of the IAAG.

Remuneration and engagement

IAAG members are appointed to a standing advisory group and engaged for meetings and associated work as required. Members are remunerated in accordance with Council policies and engagement arrangements.

How to apply

To express your interest

If you are interested in contributing to Council's work, please submit:

- A **cover letter** outlining:
 - Your most relevant skills and experience
 - How you would apply these in the context of this role on IAAG
- A **current CV**
- Any **supporting documents or certificates** (optional)

Please email your application to Raj Kaur, Senior Advisor Competence Assurance, at r.kaur@pharmacycouncil.org.nz by **25 September 2026**.