Reflective writing template (Kolb model)

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| **Experience** |
| Click or tap here to enter text. |
| **Reflecting on outcomes** |
| Click or tap here to enter text. |
| **Making sense** |
| Click or tap here to enter text. |
| **Planning** |
| Click or tap here to enter text. |

Prompt questions – choose those that are helpful and relevant to the situation

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| Stage of cycle | Prompt questions |
| Experience | * What happened?
* When and where did this happen?
* Who was involved?
* What did I and others do?
* What was the context?
* What was the result of this situation?
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| Reflecting on outcomes | * How did I feel and think at the time?
* What impact did my emotions, beliefs and values have?
* What do I think other people were feeling?
* What did I feel and think about the incident afterwards?
* What went well? What didn't go so well in the situation?
* What did I and other people do to contribute to the situation (either positively or negatively)?
* Were there things that were difficult? Interesting? Surprising? Upsetting?
* If I am writing about a difficult incident, did I feel that the situation was resolved afterwards?
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| Making sense  | * Provide some judgement about the event and its possible consequences
* Why did things go well? Badly?
* How do my past experiences compare to this?
* How does theory or evidence fit with this?
* Could I have responded in a different way?
* What might have helped or improved things?
* What else could I have done?
* What insights, thoughts, or conclusions, about my role within this event that I can now take away?
* What have I learnt for the future?
* What skills might I need to develop, so that I can handle this type of situation better?
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| Planning | * What would I do if a similar situation arose again?
* What are some indicators that would help me recognise a similar event?
* What are some changes I would make?
* How /where can I use my new knowledge and experience?
* How will I adapt my actions or improve my skills?
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