

Welcome to our third update.

In our [last email](#), you learnt about the documents required for your registration application. We hope you have started organising and saving them (**in pdf format**) so you have them ready to upload when applications for registration open. We will notify you when the online registration portal opens.

This email contains more important information about your application for registration.

Preceptor & Site

Please ensure you know the name of your preceptor before you begin your application.

Your work address is your intern site. We will be posting a welcome package to you at this address in early 2022.

Although email is our preferred way of contacting you, we will ask for additional contact addresses in the application.

Fitness to Practise

We need to be assured that you are fit to practise pharmacy. Things which may affect your fitness to practise are:

- investigations or disciplinary actions – including anything that happened while you were at university,
- health issues - that have, or are affecting your physical or mental health,
- convictions,
- your ability to communicate clearly in English.

If you think there is something that affects your fitness to practise **you must disclose it**.

We strongly encourage you phone our Senior Case Manager, Felicity Potz-Neilsen (04 4950334) if you have information to disclose to us. It is helpful for us to know about your situation so please call Felicity as soon as can. If you are in any doubt about whether you need to make a disclosure, she will help you determine this and if necessary, inform you of further information we may need.

We can assure you that any information you disclose will be treated in strict confidence. We will work alongside you to provide support to enable you to practise safely, and to ensure public safety.

English Communication

Communication with colleagues and the public is key to being a successful pharmacist. Therefore, we need to be satisfied of your ability to communicate in and comprehend English. During your internship we may ask you to take remedial action, if we are notified that you are not communicating in English to an acceptable standard. Please phone our Registrations Officer, Cherie Strand (04 4950901) if you have any questions.



Pharmacy Council

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